

MEMO RE: CORRECTING IDENTIFYING INFORMATION

Debtor(s)/Debtor's Attorney:

The information provided by the debtor at the meeting of creditors does not match the information on the bankruptcy petition and the information on the bankruptcy petition appears to be incorrect. Correct this situation within 10 days by doing the following:

1. **BOTH:** (a) File an amended petition with the Bankruptcy Court which contains and highlights the correct information; **AND** (b) Obtain a mailing matrix from the Bankruptcy Court and mail a copy of the amended petition to all creditors and interested parties, including the Office of the United States Trustee, as required by the Federal Bankruptcy Rules.

2. If the error relates to the debtor's social security number, complete the procedures discussed in paragraph 1 above **AND** also notify the three major credit reporting agencies of the error by mailing them a completed Notice of Correction of Social Security Number in Bankruptcy Filing. A copy of this form is attached.

3. Send the Office of the United States Trustee a certificate of service showing that the mailings referenced above have been accomplished. The certificate at the end of the attached Notice of Correction of Social Security Number in Bankruptcy Filing is acceptable if the only incorrect information involves a social security number.

If you have any questions, please contact Pam Griffith in the Portland Office at 503-326-4004 or Gail Geiger in the Eugene Office at 541-465-6331.

Attachment

R:\R18Website\FrontPage Webs\Content\p_Memo re Correcting Identifying Information.wpd
Last Revised: 2-12-03

**NOTICE OF CORRECTION OF SOCIAL SECURITY NUMBER
IN BANKRUPTCY FILING**

**TO: EXPERIAN
PROFILE MAINTENANCE
P. O. BOX 9558
ALLEN, TEXAS 75013**

**TRANSUNION
P.O. BOX 2000
CHESTER, PA 19022**

**EQUIFAX
P. O. BOX 144717
ORLANDO, FL 32814**

FROM: _____,
Debtor

DATE: _____

CORRECT SSN: ____ - ____ - ____
INCORRECT SSN: ____ - ____ - ____

Enclosed please find an amended bankruptcy petition which lists the correct social security number for the above named Debtor.

The Debtor originally filed the bankruptcy petition using an incorrect social security number. This social security number was not assigned to the Debtor. Please correct your records to indicate that the individual whose social security number is ____ - ____ - ____ is not the debtor in Case # _____ filed in the District of Oregon.

Attorney for Debtor/Pro Se Debtor

I certify under penalty of perjury that on _____ I mailed copies of the amended petition to the case trustee and all creditors and interested parties listed on the Bankruptcy Court's matrix.

Attorney for Debtor/Pro Se Debtor

I certify under penalty of perjury that on _____ I mailed originals of this notice and copies of the amended petition to the above-referenced credit reporting agencies and the United States Trustee.

Attorney for Debtor/Pro Se Debtor